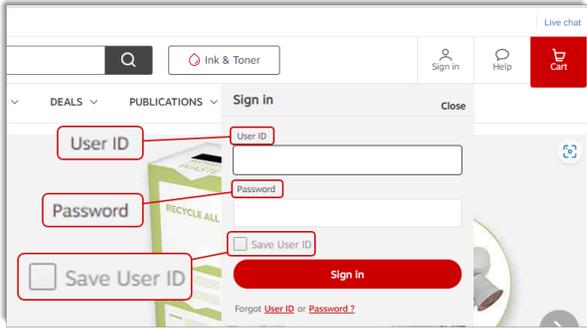


How to Sign In on eway

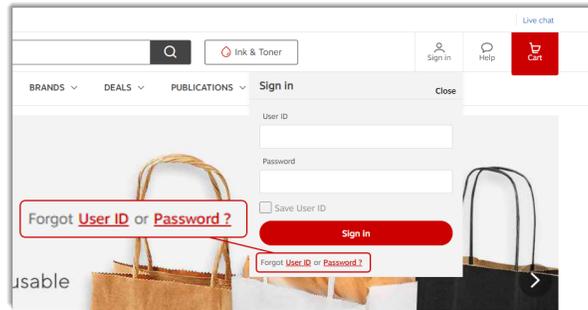


From your favourite browser, reach our website eway.ca.

- Click on the **Sign in** menu.
- Enter your **User ID**.
- Enter your **Password**.
- You may select the **Save user ID** to be recognized in your next shopping sessions.
- Click on **Sign In**.

Forgot your user ID or Password?

- Click on **Forgot User ID?**.
- Enter your email address.
- Click on **Submit**.
- Click on **Forgot Password?**.
- Enter your **User ID**.
- Click on **Submit**.



 Sign in

User ID reminder Close

Enter email address

Submit

Enter your e-mail address in the field above and click on the submit button. You will receive an e-mail containing the User ID(s) associated to your e-mail address.

 Sign in

Password reminder Close

Enter User ID

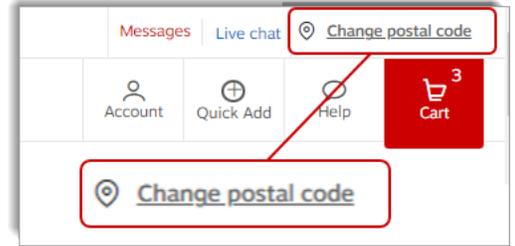
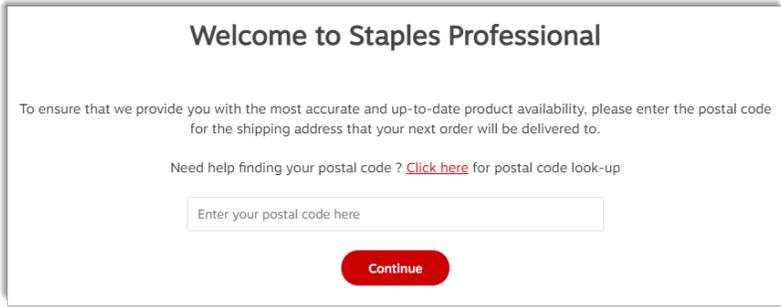
Submit

Enter your User ID above and click on the submit button to proceed. A temporary password will be created and sent to the email address associated with this User ID.

Postal Code Entry

Your account may be configured so that a window allowing you to enter your postal code opens after you sign in.

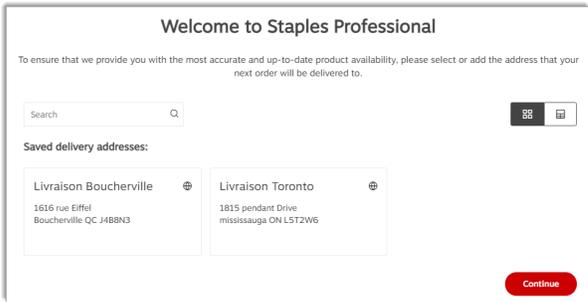
- In order to ensure that the products presented to you during your shopping session correspond to the distribution centre that will ship your order, please enter your postal code in the field provided.
 - The postal code format to be entered is **A1A1A1** or **A1A 1A1** in lowercase or uppercase letters.
- Click on **Continue**.



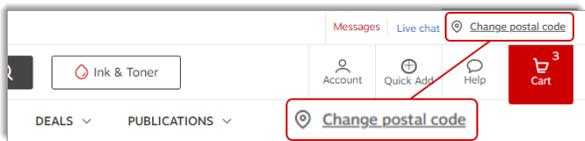
- If you have not entered the correct postal code and wish to change it, click on the postal code in the upper right corner of the screen.
 - The postal code entry window opens and allows you to enter a new postal code.

Add Delivery Addresses

Your account may be configured so that a window allowing you to select a delivery address opens after you sign in.



- This window appears because you have already defined delivery addresses for your orders.
- Select an existing address or add a new delivery address for your current order.
 - You may not be able to add new addresses due to the management level assigned to you.
- Click on **Continue**.
- If you have not selected the correct delivery address, you can click on the postal code in the upper right corner of the screen at any time.
 - The window for selecting delivery addresses opens and allows you to choose a new one.
 - You can also select a new delivery address by clicking on the **Account** menu, hover the **My Account** tab and select option **Manage delivery addresses**.



Consult the **Manage Delivery Addresses (PDF)** user guide to know more about this feature.